



**S P Jain
London School
of Management**

Students Under 18's Policy

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1. Introduction

- a) The S P Jain London School of Management (the School) is committed to the safety and well-being of all its students. Students who are under 18 are regarded as minors under UK law. This policy sets out how the School ensures that it gains parental consent for any student under 18 and ensures that they have a UK based guardian.

2. Scope

- a) This policy applies to all applicants and students under the age of 18.

3. Principles

- a) The School will consider admitting students who are aged 16 or above on entry, provided they have met the entry requirements, including the interview. The School does not admit students under the age of 16.
- b) The School does not assume parental responsibility for a student under the age of 18. Students and their families should be aware that the School is an adult environment. Students are expected to behave like adults and to assume adult levels of responsibility. All students are expected to study, socialise and live independently alongside adults from a wide variety of backgrounds. All students have free choice about how they spend their spare time and there is no direct supervision outside of contact hours with their academic departments.
- c) Parents and guardians of students under 18 should note that internet access is generally unrestricted at the School. Students under 18 will be expected to observe the same rules and regulations about the acceptable use of the internet as all other students.

4. Parental/guardian consent and guarantee

- a) The School requires parent/guardian consent before admitting applicant's under the age of

18. By providing such consent, they confirm that they understand and accept this is the environment in which their child will be studying, and that their child has the required level of maturity required to study in such an environment.

- b) Unless the parent has sole legal responsibility for the child, both parents must sign the form. Otherwise it must be signed by the legal guardian.

5. Students' responsibility

- a) Students who are under 18 have the legal capacity to enter into contracts for education and will be liable for fees and charges payable under those contracts.
- b) It is the School's usual policy that it deals with students (with whom it has a contractual relationship) and not with parents. This approach will also usually apply to students who are under the age of 18 and the School will correspond directly with the students, rather than parents/guardians.
- c) Students who are 16 or over have the legal capacity to consent to medical treatment. Parents/guardians must be aware that the School, therefore, cannot provide any consent for emergency medical treatment for a student. Students who are under 18 may have any refusal to consent to life-saving treatment overridden by a parent, but the views of the child must be taken into account. Emergency contact details must therefore be provided to the School prior to the student's arrival and these will be passed to any medical practitioners should the need arise.
- d) Although those under 18 are regarded as minors under the law, they still have the right under the Data Protection Act for information about them not to be disclosed without their consent or as otherwise permitted by the Data Protection Act. This means that the School is not able to give information to parents or guardians regarding the student's progress, results or any other personal circumstances unless the student has given their specific consent. Insofar as the parent/guardian has guaranteed the student's obligations, the School may correspond with the parent/guardian in respect of any liability under those guarantor arrangements.

6. Safeguarding of students on campus

- a) The relevant Programme Lead will be notified, prior to registration, of any student on their programme who will be under the age of 18 on entry to the School. The Director of Student Experience will also be informed and will be required to monitor the progress of all students under 18. Other staff may be also notified as necessary and appropriate.
- b) Any suspicions or allegations of abuse of students who are under 18 will be handled and reported as necessary and appropriate in accordance with the School's Safeguarding Children and Vulnerable Adults Policy.
- c) Under UK law, minors are unable to purchase alcohol, tobacco, solvents, fireworks and knives. They are also restricted from entering nightclubs unless the event is specifically for under 18s. If accompanied by an adult, 16 and 17 year olds are able to drink (but not

purchase) beer, wine or cider with a meal. Some pubs and bars will admit entry to minors but they will not be allowed to purchase alcohol. There are also age restrictions on certain films, video games and it is illegal for a minor to gamble online or in a gambling establishment. These legal restrictions will apply to students under the age of 18 on campus.

7. Appointment of a UK Guardian for students whose parents reside outside the UK

- a) If a parent resides outside of the UK they must appoint a UK Guardian who can be contacted in case of an emergency. The UK Guardian must:
- i) reside in the UK
 - ii) be over the age of 18
 - iii) be able to speak English
 - iv) be contactable in an emergency
 - v) have a UK postal address and telephone number
 - vi) not be a registered student or member of staff at the School (unless they are directly related)
 - vii) The service of UK Guardian can also be hired from a Guardianship agency until the students birthday. Please visit the [AEGIS website](#) for more details.
 - viii) The expectations of a UK-based parent or UK Guardian are that they:
 - ix) are the named contact in case of a medical emergency
 - x) provide ongoing support to the student
 - xi) contact the student at least once a week
 - xii) contact the School if they have concerns about the student being ill and missing lectures/tutorials
 - xiii) contact the School with any other concerns about the student
- b) Parents/guardians should assure themselves that the guardian is suitable and the School accepts no liability or responsibility in respect of the arrangements between parents and guardian.

8. Related Documents

Data Protection Policy

Safeguarding Policy

Student Code of Conduct

Student Support Policy