

 S P Jain London School of Management	Learning and Teaching Enhancement Policy
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1. Overview

The policy relates to the procedures for the development and enhancement of learning and teaching and the associated learning and support services at SP Jain London School of Management (SPJUK). This process will be developed and monitored by the Teaching and Learning Committee through the Learning and Teaching Strategy and associated Learning and Teaching Enhancement Plan (L&TE Plan). The process is a key element of the how the School ensures the quality of the student learning opportunities and sufficient resources to support them.

2. Purpose

The purposes of developing and monitoring the Learning and Teaching Strategy and the L&TE Plan are to:

- I. ensure that learning and teaching objectives are set by the School and that indicators to measure the progress and achievement of those objectives are approved and overseen by Academic Board
- II. ensure that the Strategy, L&TE Plan and related KPIs are regularly monitored and reviewed as part of the School's enhancement processes
- III. align learning and teaching programmes and assessment practices with the School's goals, values and strategic objectives
- IV. Evaluate services that contribute to the learning opportunities

- V. develop strategies to address areas in need of improvement, guided by School level evaluation feedback, student performance and other KPIs.

3. Development of the Teaching and Learning Strategy and L&TE Plan

- a. The Learning and Teaching Committee, reporting to Academic Board, will be responsible for overseeing the development, approval and review of the School's Learning and Teaching Strategy, its KPIs and the 3-year L&TE plans to ensure implementation.
- b. The L&T strategies goals and KPIs will be aligned with the School's Business Plan.

4. Monitoring the Strategy and the Plan

- a. The Learning and Teaching Committee will review its plan at each meeting. It will make regular reports to Academic Board by means of progress updates to the L&TE Plan.
- b. Each year, the Dean or nominee, reporting to the Learning and Teaching Committee will, prepare of a formal report on the progress of the L&TE plan by the Learning. This annual report will take into consideration the various aspects of learning and teaching that contribute towards assuring and improving the quality of:
 - I. Learning – student participation, student experience and achievement
 - II. Teaching – staff practice and scholarship
 - III. Infrastructure for learning and teaching – administrative, physical environment and technological.
- c. The subsequent report to Academic Board should include a description of the achievement of any additional goals for learning and teaching enhancement over and above those articulated in the School's plan. It should also include any recommendations for additional strategic objectives to enhance learning, teaching and assessment in the School.
- d. Academic Board will review the regular progress reports and the annual report, including performance, actions taken and progress against each of the strategic objectives of the Learning and Teaching Enhancement Plan.

5. Responsibilities:

- a. Academic Board has overall responsibility for the L&TE Plan.
- b. Academic Board will delegate responsibility for the development, review and implementation of the L&TE Plan to the Learning and Teaching Committee.
- c. The process will be overseen by the Dean who has responsibility for the academic management of the School in conjunction with the COO who is responsible for the delivery of the professional support services.